

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 9/26/2022

In-Person Board Meeting: 6:30 p.m.

**Roll Call**

**Present:** Teresa Ripley, Chris Buerkle, Maryalice Griffin, Colleen Rynders, Melanie Field, Heather Cobb, Director

**Absent:** Rosann Morey

Meeting started at 6:30PM

**Approval of Meeting Minutes:**

Minutes reviewed for September meeting. Motion to approve: Chris, seconded: Teresa. Approved.

**Financial Report:**

❖ **Profit & Loss report and Transaction report:**

- Heather will send invoice to the village for \$7,000.00. She will also question whether we received \$7,000.00 worth of maintenance on the building.
- We received a second grant from ARPA that for \$2,000.00 that is strictly for non-fiction material.
- Heather also pointed out that the accountant raised the fee from \$25 to \$30 for processing payroll.
- Endowment – significant decrease in September.

❖ Motion to approve financial reports made by Maryalice, seconded by Melanie. Approved.

**Director's Report:**

- ❖ Increase in circulation for September. WiFi sessions are back to normal. Library visits are up. Teen and children internet sessions are also up.
- ❖ 56 new materials for September. This includes 5 donations.
- ❖ Volunteers – E. Hazel helped with cleaning/dusting. C. Cobb helped with book sorting. B. Halstead is helping with shelving and with request manager. She volunteers an hour each week.
- ❖ **Programs (in person):**
  - **Adult** – 3 Knit & Crochet club, 1 Senior Social program. Senior Social is going well.
  - **Teens** – none.
  - **Children** – 7 programs – Learning Studio open house, (3) Learning Studio, Chess-Scapes, Lego Challenge and Family Fun.
  - **Multigenerational** – none.
- ❖ Heather attended the FLLS Directors Meeting via Zoom.
- ❖ Non-library program – none.
- ❖ Motion to approve report made by Chris, seconded by Colleen. Approved.

**Unfinished Business:**

- ❖ **Book Club** – Chris and Teresa talked with McGraw Box Brewery. They said Tuesday would be the night to hold the club meetings. Heather will send an email to Rosann and we will table further discussion until Rosann is here.
- ❖ **Wreath Making** – the event is still on for November 19<sup>th</sup> at 2pm. Heather will put out flyers and will post on Facebook. We have plenty of supplies. The library board will bring cookies. Heather will bring coffee and hot cocoa. Everyone needs to pick up pine from Chris to trim.

### **New Business:**

- ❖ **Christmas Raffle Baskets** – Mary Kimberly gathered items for the raffle baskets but needs someone to make them look nice. Chris will ask her sister if she can do that. These will be our last raffle baskets.
- ❖ **Christmas Tree Lighting** – Heather will contact the school to see if the chorus can attend again and to see if any other groups would like to do activities. Maybe Claudia would like to do a craft since we can be inside this year. Should we have a Santa? We don't know anyone who can do it. We will do games again this year. Each board member will bring cookies and we will have hot cocoa. 4:30 – 6:00 with the chorus singing at 5:30.
- ❖ **Budget 2023** – we reviewed the first draft. We think we should cut Family Storytime since it isn't being attended. We still have money in Computer Savings for computer replacement. Slight increases in Personnel expenses due to minimum wage increases. Increase for Christa – her hours included homeschool programs. We aren't sure how we will account for the difference between revenue and expenses so we may need to ask for a school district referendum increase. Heather will ask the school to give us an example of how much taxes go up for a percentage increase.

**Next regular meeting Monday November 21<sup>st</sup> at 6:30pm in person.**

Meeting adjourned at 7:42 pm

Respectfully submitted by Melanie Field