

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 11/21/2022

In-Person Board Meeting: 6:30 p.m.

**Roll Call**

**Present:** Teresa Ripley, Chris Buerkle, Maryalice Griffin, Colleen Rynders, Rosann Morey, Melanie Field, Heather Cobb, Director

**Absent:** none

Meeting started at 6:32PM

**Approval of Meeting Minutes:**

Minutes reviewed for October meeting. Motion to approve: Chris, seconded: Teresa. Approved.

**Financial Report:**

❖ **Profit & Loss report and Transaction report:**

- We have received all property tax monies. We discussed that the Village of McGraw has money set aside for maintenance. Some of the money has been used to take the chimney down.
- Fall Fund Drive – this is doing well. There are still some donations that haven't been deposited yet.
- We have received 4 donations for Lucy McKee.
- Endowment – there was an increase for October. Also, Heather noted that she hasn't had to take any money out of the endowment this year even though we had budgeted for that.

❖ Motion to approve financial reports made by Colleen, seconded by Maryalice. Approved.

**Director's Report:**

- ❖ Good increase in circulation for October. Interlibrary loans are up. Overdrive is up. WiFi sessions are back to normal. Library visits are up and were the highest we have had for the year.
- ❖ 75 new materials for October. This includes 7 donations.
- ❖ Volunteers – E. Hazel helped with cleaning/dusting. C. Cobb helped with book sorting. B. Halstead is helping with shelving and with request manager. She volunteers an hour each week.
- ❖ **Programs (in person):**
  - **Adult** – 4 Knit & Crochet club, 1 Senior Social program and 1 Crafts 'n Creations program.
  - **Teens** – none.
  - **Children** – 7 programs – 4 Learning Studio, Preschool Storytime – we had 2 families attend in October, Lego Challenge and Family Fun. People attended the Family Fun for the Magic Man in October, but normally the Family Fun program isn't well attended.
  - **Multigenerational** – 1 program – Great Give Back.
- ❖ Heather attended the FLLS Annual Meeting via Zoom.
- ❖ Non-library program – Tutoring and Catholic Charities – Peer Services. Catholic Charities will be monthly and provides all sorts of services, like counselling.
- ❖ Motion to approve report made by Melanie seconded by Rosann. Approved.

**Unfinished Business:**

- ❖ **Wreath Making** – \$935 was donated at this event. Next year we will make sure we have enough wire spooled before the event. We should limit the attendance to 45 people to make sure we have enough room and supplies. Perhaps we will set a cutoff date for signing up to a week before the event so we can be prepared. There were 35 that attended this year.
- ❖ **Tree Lighting** – December 10<sup>th</sup> from 4:30 – 6:00. Arrive at 4 to help set up. Bring cookies. The Rec will do games, Claudia will do glitter ornaments, Maisy and Mackenzie will do face painting and Christa will have photography on display. The Chorus will sing at 5:30. Mary Kimberly has organized Christmas on

Main Street. The following will be open during the tree lighting: Fiber mill, Luigi's, Willow Lane, Baptist church will have display of mangers, Methodist church will have organ recital.

- ❖ **Book Club** – we could put out a donation bucket. The book list will be out soon. The library will order the books. The first meeting will be January 10<sup>th</sup> and the meetings will be the 2<sup>nd</sup> Tuesday of the month. The first meeting will be at the McGraw Box brewery.

**New Business:**

- ❖ **Budget 2023 – Draft 2** – reviewed changes. Everything looks good. We can look for grants for any special programs that we want to do, like the Magic Man.
- ❖ **Board members** – Linda Riccardi and Paige Cobb are interested in joining the board. Heather will invite them to a meeting. Teresa is done at the end of 2022.

**Next regular meeting Monday December 19<sup>th</sup> at 6:30pm in person.**

Meeting adjourned at 7:30 pm

Respectfully submitted by Melanie Field