

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 12/19/2022

In-Person Board Meeting: 6:30 p.m.

Roll Call

Present: Teresa Ripley, Chris Buerkle, Maryalice Griffin, Colleen Rynders, Heather Cobb, Director

Absent: Melanie Field, Rosann Morey

Guest: Page Anderson

Meeting started at 6:32PM

Approval of Meeting Minutes:

Minutes reviewed for November meeting, approved with a change. **CHANGE:** Under New Business: Board Members, “Heather will invite them to our next meeting.” Should read “Teresa will invite Page Anderson” to our next meeting. Motion to approve: Colleen approved, Maryalice second

Financial Report:

❖ **Profit & Loss report and Transaction report:**

- Homeschool Program—There is a remaining balance of \$329 which will be used by April. The money is used for program materials and craft supplies.
- Continuing to receive donations for Lucy McKee.
- Endowment – there was an increase for November.

❖ Motion to approve financial reports made by Chris, seconded by Colleen. Approved.

Director’s Report:

- ❖ Circulation, library visits, and internet sessions numbers decreased in November. However, there was an increase in numbers for the overdrive.
- ❖ Fifty-five new materials were added for November.
- ❖ Volunteers – E. Hazel, C. Cobb, and B. Hallstead continued to volunteer.
- ❖ Heather met with John Reagan regarding our taxes. She also attended two training courses by zoom.
- ❖ Non-library program – Hospice came in after our senior social. Was highly informative.
- ❖ Motion to approve report made by Teresa seconded by Maryalice. Approved.

Unfinished Business:

- ❖ **Tree Lighting** – Was well attended with approximately one hundred people. Had games, crafts, face painting, artwork, and raffle. The high school chorus and band came to perform. Next year, Heather will start planning earlier in the year. Due to the timing of the event this year, there was a smaller number of volunteers to help.
- ❖ **Book Club** – Heather will contact Rosann to see if we are still scheduled for the kick-off book club for Tuesday, January 10th at McGraw Box Brewery. Heather will put this on our Facebook page.

New Business:

- ❖ **Trustee Training 2023** – Each board member is required to take Finger Lakes Training, which is about a two-hour session. Heather will send the information via email.
- ❖ **Referendum** – Discussion on whether the library asks for an increase in our taxes to cover our budget for 2024. T. Bilodeau provided the board with a breakdown of library tax rates in the county. After

discussion, the board approved to move forward for a tax increase. Heather will need to get twenty-five signatures and then the request needs to go before the school board to be approved.

- ❖ **Budget 2023** – Heather worked again on our 2023 budget. After discussion, the budget was approved.
- ❖ **Notary** – Discussion as to if the library should have Heather become a notary. The Board and Heather thought it was a good service to add to the community. Heather will look into this. The library will pay for the training.
- ❖ **Endowment Advisor** – Mr. Zoanetti will attend our next meeting to discuss our endowment.
- ❖ **Library Board President** -- Chris Buerkle agreed to be the president for 2023.
- ❖ **Board members** – Page Anderson attended our meeting to see if she would want to join the board.

Next regular meeting Monday January 23rd at 6:30 pm in person.

Meeting adjourned at 7:30 pm

Respectfully submitted by Teresa Ripley