

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 01/23/2023

In-Person Board Meeting: 6:30 p.m.

Roll Call

Present: Christine Buerkle, Maryalice Griffin, Rosann Morey, Melanie Field, Heather Cobb, Director.

Absent: Colleen Rynders

Guest: Page Anderson, Michael Zoanetti

Meeting started at 6:32 PM

Guest Speaker Michael Zoanetti, financial advisor from Tompkins Trust, presented our endowment portfolio. No changes are being made at this time.

Approval of Meeting Minutes:

Minutes for December were reviewed. Motion to approve: Rosann, seconded by Rosann. Approved.

Financial Report:

★ Profit & Loss report & Transaction report:

- We came in under budget for 2022.
- The Fall Fund Drive total is less than last year. Some late donations have come in and they will just go under the normal "Donations" category.
- The Endowment had a decrease for December.
- Motion to approve: Melanie, seconded by Rosann. Approved.

Director's Report:

- ★ Circulation overall is up from 2021.
- ★ Library visits are also up from 2021, but still considerably lower than 2019.
- ★ Teen and Children's internet sessions are also up from 2021.
- ★ 39 new materials were added for December.
- ★ We had the regular volunteers (E. Hazel C. Cobb and B. Hallstead) plus the volunteers for the tree lighting event (M. Cobb, B. Cobb, S. Boice, V. Maricle, A. Field, M. Field and C. Rynders).
- ★ Programs:
 - Adults: 6 programs (4 Knit & Crochet, Senior Social and Crafts 'n Creations)
 - Teen: none
 - Children: 2 programs (Learning Studio)

- Multi-generational: 1 program (Tree Lighting) which was very well attended.
- Non-library programs: there was 1 program (HEAP) in December.
- ★ Motion to approve: Melanie, seconded by Chris. Approved.

Unfinished Business:

- ★ **Budget 2023 - Draft 3:** We adopted the budget for 2023.
- ★ **Referendum:** We will ask for a \$10,000.00 increase this year. We voted to override the Tax Cap if this increase puts us over the Tax Cap. 4 in favor, 0 opposed and 0 abstained.

New Business:

- ★ **Officer Nominations:** The slate of officers is as follows:
 - President: Christine Buerkle
 - Vice President: Maryalice Griffin
 - Treasurer: Colleen Rynders
 - Secretary: Melanie Field
 - Motion to approve the slate made by Rosann, seconded by Melanie. Approved.
- ★ **Meeting and Event Schedule:** Heather will email this information to us. We will have a very short meeting in February, just to review and approve the annual report.
- ★ **By Laws - Trustee Training:** Starting with 2023, each trustee is required to attend 2 hours of training per year. This includes online or in person training in the form of lectures, workshops, webinars, online courses or library association conferences. We agreed on the wording that will need to be added to our By Laws regarding the Trustee Education Policy.
- ★ **Book Club:** 13 people attended the initial meeting at the McGraw Box Brewery in January. 2 signed up for library cards. Will move the meetings to Wednesdays since there are other activities at the Brewery on Tuesdays that make it hard to hear the discussion. The book lists will be published every 3 months. The dates of the meetings will be changing since the day is changing.

Next meeting will be an abbreviated meeting on Thursday, February 23rd at 4:45PM (note this is a change from the time discussed during the meeting) to approve the annual report.

March meeting will be a regular meeting on March 20th at 6:30PM

Meeting adjourned at 8:28PM

Respectfully submitted by Melanie Field, secretary