

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 09/18/2023

In-Person Board Meeting: 6:30 p.m.

Roll Call

Present: Colleen Rynders, Page Anderson, Melanie Field, Heather Cobb, Director.

Absent: Rosann Morey, Maryalice Griffin, Christine Buerkle

Meeting started at 6:31PM

Approval of Meeting Minutes:

Minutes for July were reviewed. Motion to approve: Colleen, seconded by Page. Approved.

Financial Report:

- ★ Heather couldn't get into Quickbooks so she couldn't create reports for the meeting. There was an update done recently. She has a help ticket into FLLS to try to get the issue resolved. We will review and approve the reports at the next meeting Heather noted the following:
 - We received a memorial donation in memory of Lynette Welsh.
 - Paid retirement and library insurance.
 - Endowment had an increase in July and a decrease in August.

Director's Report:

- ★ Circulation is increasing and Interlibrary Loan numbers have surpassed last year's numbers. Overdrive is doing well also. August was busy for WiFi sessions.
- ★ Library visits were down in July but increased in August.
- ★ 79 new materials were added in July and 80 in August. 48 of those were from donations including a whole new set of Louis L'Amour books.
- ★ Volunteers for July and August included B. Halstead, who is off to college now and Z. Thornton who comes in on Saturdays. C. Cobb, B. Cobb, and M. Cobb also volunteered. They helped with book sale stuff and the summer reading program.
- ★ Programs:
 - Adults: 5 programs for July and 6 for August (8 Knit & Crochet, 2 Book Club and 1 Crafts 'n Creations). The total attendance for these programs in July was 35 and in August was 39.
 - Teen: 3 summer reading programs in July and 1 in August. Attendance was 2 for July and 2 for August.
 - Children: 3 summer reading programs for July and 2 for August. The attendance for these programs in July was 4 and in August was 19.

- Multi-generational: none.
- Summer Reading: The theme was All Together Now. Overall the attendance was not as good as last year. The attendance was 31 for the actual summer reading program for the kids. There was no school attendance for the summer reading program.
- Non-library programs: there were 3 programs in July and 1 in August (Tutoring by a teacher from McGraw school district and Office for the Aging handed out farmer's market coupons). 12 attended in July and 3 attended in August.
- Trainings & Meetings: In July Heather attended NYSRet - Hypercare session via Zoom where she walked through the first office retirement entry. In August Heather attended FALCONS via Zoom.

★ Motion to approve: Melanie, seconded by Colleen. Approved.

Unfinished Business:

New Business:

★ **School Open House:**

- Elementary - Wednesday, September 27, 2023 at 6:00. We will hand out coloring sheets, programs and services and borrowing policy brochures along with library card applications. Heather will try to register patrons using Leap if anyone wants to sign up for a library card there. Melanie, Colleen and Page will attend.
- High School - Thursday, September 28, 2023 at 6:30. Again, coloring sheets, brochures and applications will be available and Heather will try to use Leap for library card sign up. Chris, Mary and Rosann will attend.

★ **Friends of the Library:** Heather hasn't sent anything out yet. Decided to have a meeting on Tuesday, October 24th at 6:30 for anyone interested in joining the group. All library board members should attend this first meeting. After that perhaps one board member should attend each friends group meeting.

★ **Town of Cortlandville:** Heather received a letter that they are working on their budget and would like us to let them know what we would like so she asked for \$5,000.00. Cortlandville said they would like to give us an additional \$2,500.00 For the \$2,500.00 they would like to know what we would use the money for. They wanted to know if we needed any chromebooks. Heather is going to present to them that we get equipment for movie nights. She is looking into getting a large screen TV that we can use ROKU on. Then we would have the TV available if we ever needed it for other programs as well.

★ **Budget 2024:** Do we want to do a survey similar to what Chenango County Library did? We probably don't need to ask all of the questions that Chenango County Library did but it wouldn't hurt to have a survey to see what people want. We could have a paper copy as well as an online version. This would show that we are trying to be proactive, which would be good to show the school. Heather will put something together.

Next meeting will be October 16 at 6:00PM so we can do the building walkthrough.

Meeting adjourned at 7:13PM

Respectfully submitted by Melanie Field, secretary