

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 01/22/2024

In-Person Board Meeting: 6:30 p.m.

Roll Call

Present: Maryalice Griffin, Colleen Rynders, Page Anderson, Rosann Morey, Melanie Field, Allison Field, Heather Cobb, Director.

Absent: N/A

Guest: Mr. Joe Nauseef, Village of McGraw mayor

Meeting started at 6:33PM

Mayor's Comments:

Mr. Nauseef discussed the IDA Project to revitalize downtown areas. He is hoping to get grants for the library. He would like to add a gazebo and some benches to the side lawn of the library. He is also working on a neighborhood watch program for the village. The mayor also has a facebook page "From the desk of Joe Nauseef" and his email is joenauseef@yahoo.com

Approval of Meeting Minutes:

Minutes for the December 18th meeting were reviewed. Motion to approve: Mary, seconded by Rosann. Approved.

Financial Reports:

- ★ **Profit & Loss** - numbers on the report are the final numbers for 2023.
 - Gifts & Donations - 6 donations who normally donated during fall fund drive, wreath making, Lynette Welsh donation and an honor donation for Mary Kimberly.
 - Children's Coordinator and Teen Coordinator both went over budget slightly. But Assistant and Sick Sub were under budget so overall Personnel was under budget.
- ★ **Transaction List** - Endowment increases in both November and December.
- ★ **Balance Sheet** - reviewed but no discussion.
- ★ Motion to approve: Rosann, seconded by Colleen. Approved.

Director's Report:

- ★ Numbers are picking up.

- ★ Circulation and Interlibrary Loan totals for 2023 were up considerably over 2022. ILL to Other Libraries and Overdrive were up slightly over 2022. WiFi Sessions was up slightly over 2022 as well. Internet Sessions were down slightly.
- ★ Library Visits were up considerably from 2022 total.
- ★ 87 New Materials were added in total for November and December. 35 of these were donations.
- ★ Volunteers for November and December were Z. Thornton, B. Cobb and V. Maricle.
- ★ Programs:
 - Adult - the total 2023 attendance was up considerable from 2022 attendance total. There were 81 adult programs for the year. 13 of those programs were offsite. For November & December there were 14 adult programs - (7) Knit & Crochet, (2) Book Club, (2) Senior Social, (2) Crafts & Creations, Wreath Making.
 - Tween/Teen - there were a total of 4 programs for 2023 as part of the Summer Reading program. The total attendance for these was 4. There were no programs for November or December.
 - Children - there were 49 programs total for 2023 with 263 total attendance. The total attendance was down slightly from 2022. For November and December there were 7 programs, 25 attended - (2) Lego Challenge, (3) Homeschool Learning Studio, (0) Preschool Storytime, (0) Family Fun.
 - Multigenerational - total of 5 programs for 2023. 1 program for December, Tree Lighting. 85 people attended the Tree Lighting.
- ★ Motion to approve: Melanie, seconded by Maryalice. Approved.

Unfinished Business:

- ★ Village Board Meeting - Tuesday, February 20th 6:00 p.m.: We will attend the meeting to introduce ourselves to the board. Dean O’Gorman will also attend regarding the N-Pod installation request.
- ★ Friends of the Library - so far we don’t have any leadership people, only idea people that have expressed interest to Heather. Heather will start up on this again after February after the annual reports are completed. Will discuss in the March meeting.
- ★ Budget 2024 Final - Rosann made the motion to approve the final 2024 budget. Seconded by Melanie. Approved.

New Business:

- ★ Meeting and Event schedule for 2024 - we reviewed the schedule. Made one change - will meet Tuesday February 20th at 5:30pm prior to the village board meeting to review and approve the annual reports.
- ★ Trustee Terms, Nominations & New Trustee: The board voted to approve Allie as Trustee. Now the Village Board will need to approve her as Trustee before she can get sworn in. Melanie recused herself from the vote. The board changed the slate of officers as follows: President - Maryalice Griffin, Vice President - Rosann Morey, Treasurer - Colleen Rynders, Secretary - Melanie Field. Rosann made the motion to accept the slate of officers. Seconded by Page. Approved. Rosann hasn’t talked to Linda Riccardi yet

regarding joining the library board. She will reach out to her before the March meeting and invite her to attend the meeting.

- ★ Library cards from school open house - Library cards are not done and Heather is not going to do them because the applications were not complete enough. She sent emails to the ones that she was able to do but the library cards haven't been picked up yet. It will be easier next time we go to the open house because Heather will be there and can create the library cards there.
- ★ Endowment review - We decided to ask Mike Zoanetti from Tompkins Trust to come to the March meeting to do the endowment review presentation. We can discuss whether we should move some of the money to CDs for better interest rates.
- ★ Teen Reading program ideas - perhaps a book club could be started. Also, reading to them at lunch was discussed. Will table to a later date for further discussion.
- ★ Tree lighting ideas - there was some discussion on things we could do for the tree lighting. Will table this until May.

Next meeting will be February 20th at 5:30PM. This will just be to review/approve annual report. The March meeting will be March 18th at 6:30PM.

Meeting adjourned at 8:32PM

Respectfully submitted by Melanie Field, secretary