

# LAMONT MEMORIAL FREE LIBRARY

## MINUTES FOR 03/18/2024

In-Person Board Meeting: 6:30 p.m.

### **Roll Call**

**Present:** Maryalice Griffin, Colleen Rynders, Melanie Field, Allison Field, Heather Cobb, Director.

**Absent:** Page Anderson, Rosann Morey

**Guest:** Mr. Joe Nauseef, Village of McGraw mayor; Michael Zoanetti, Tompkins Financial Advisor; Linda Riccardi

Meeting started at 6:30PM

### **Mayor's Comments:**

Mr. Nauseef gave an update on the Village. They are working on preparing for the gazebo, which should be delivered in a couple of weeks. Five local businesses have donated benches. They are planning to run power to the gazebo too. He also advised that the Village board decided that the library property wasn't a good option for the NPod. They feel it would be better for there to be classes and training on the use of Narcan and to have it handed out there. The village would also like to install security cameras at the library. They also plan to plant a new tree at the library for the tree lighting and another tree near the gazebo. There is \$7,000 designated for the library in the 2024 budget. A painter (Brenchly Painting from Cincinnati) has been hired to paint the outside of the library. They will be getting started next week. They will scrape, fix the rot, clean up the shutters and paint.

### **Guest Speaker:**

Michael Zoanetti, Tompkins Financial Advisor, presented the Lamont Memorial Free Library Portfolio Snapshot. Also reviewed the current resolution which still has Teresa, Christine, Colleen, Mary, Rosann and I. So changes will need to be made to the resolution. Heather will let Michael know who the current officers are. We also reviewed the Investment Policy. This was last approved in May 2022. We are required to sign this policy every 3 years. We agreed on a 60/40 mix of stocks/bonds.

### **Approval of Meeting Minutes:**

Minutes for the January 22nd meeting were reviewed. Motion to approve: Colleen, seconded by Allie. Approved.

### **Financial Reports:**

★ **Profit & Loss**

- District Wide money from the school was received but hasn't been deposited yet. Same for PILOT money.
- Gifts & Donations - donations for Paul Hallstead and \$130 from the Christmas raffle.
- Computer Related Expenses were for the Deep Freeze program (keeps anything from being added to the computer) and the Internet cost for 7/23 - 6/24.

★ **Transaction List** - Endowment increases in both January and February.

★ **Balance Sheet** - reviewed but no discussion.

★ Motion to approve: Melanie, seconded by Mary. Approved.

**Director's Report:**

★ Heather removed the 2019 information. Will remove 2019 totals from underneath as well.

★ Doing well for the start of the year.

★ Computer sessions are still down from what they were.

★ Library Visits were up from last year.

★ 70 New Materials were added in total for January and February with 19 of these from donations.

★ Volunteers for January and February were Z. Thornton, B. Cobb and C. Cobb.

★ Programs:

- Adult - There were 16 adult programs for January and February with 124 attending. (9) Knit & Crochet, (2) Book Club, (4) Senior Social, (1) Crafts & Creations.
- Tween/Teen - none.
- Children - Chess-Scapes was moved from Children's to Multigenerational. For January and February there were 7 programs, 28 attended - (3) Homeschool Learning Studio, (2) Preschool Storytime, (2) Family Fun.
- Multigenerational - 1 program for February, Chess-Scapes. This is the 2nd Tuesday of the month at 4PM. Nobody attended.
- Summer Reading Program - the theme for this year is Adventure Begins at Your Library. Adults can participate in the reading program as well.

★ Trainings & Meetings:

- FLLS Director's Meeting - Heather attended via Zoom for January and February.
- Friends of the Library Meeting - Mary, Melanie, Allison, Page, Sarah Glogowski, Heather attended. Meeting was held at the library.
- Trustee Training: Community Engagement & Marketing: Connecting the Two Webinar - attended by Mary. Public Library Finance & the Trustees Fiduciary Responsibilities Webinar - attended by Mary.
- Village of McGraw Board of Trustees meeting - February 20th, Mary, Melanie, Allison, Page and Colleen attended in person.

★ Motion to approve: Mary, seconded by Allie. Approved.

**Friends of the Library Committee:** Meeting March 19th at the library. 12 people are currently interested plus Heather has 2 more people that have expressed interest.

**Unfinished Business:**

- ★ Village Board Meeting - No questions since Joe was here earlier. We can display NPod pamphlets in the library. Heather wondered about putting Narcan in the bathroom so it would be available to people discreetly. Tabled further discussion on this until the May meeting.
- ★ Board of Trustee Terms - reviewed list to make sure the trustee information is correct.

**New Business:**

- ★ Book Sate -
  - Friday, May 31st 3:30 - 5:30 - volunteers will work.
  - Saturday, June 1st 8:00 - 2:00 - Allie, Melanie and Colleen will work from 8:00 - 11:00. Linda volunteered to come in at 11. Mary isn't available to work.
  - Bag sale will be at the end of Saturday.
- ★ Meeting Space - discussed using the library for meetings. We should advertise that it is available during the hours that the library is open.
- ★ Museum Passes - the passes that the library has to the Ithaca Science Center are expiring. Should we look into getting new passes? People can pick up the passes and use them and then return them to the library. We decided that Heather should look into getting new passes.
- ★ Lunch and Read - Should we pursue this? Christa would be the one to do this. Possibly do this for the preschool classes. We would need to reach out to the school to see if they are interested.

**Next meeting will be May 20th at 6:30PM.**

Meeting adjourned at 8:24PM

Respectfully submitted by Melanie Field, secretary