

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 5/19/25

In-Person Board Meeting: 5:30 p.m.

Roll Call

Present: Linda Riccardi, Colleen Rynders, Rosann Morey, Page Anderson, Melanie Field, Heather Cobb, Director.

Absent: Allison Field

Guest: none

Meeting started at 5:30PM

Public Comments:

None

Guest Speaker:

None - Heather cancelled Mike Zoanetti, financial advisor from Tompkins Trust, because we had no new information from FLLS regarding acceptable investment options for our type of library.

Friends of the Lamont Memorial Free Library (FOLMFL):

Minutes from the FOLMFL Executive Board meeting from April 8, 2025 are included in our board packet. We discussed possible training on what it means to be a Friend and advocate for the library. FLLS could provide this training at one of their meetings. Heather will mention this at the next Friends meeting.

Approval of Meeting Minutes:

Rosann made the motion to approve the minutes from the March 24, 2025 board meeting and the Special April 25, 2025 meeting. Seconded by Colleen. Approved.

Financial Reports:

★ Profit & Loss:

- We received the monies from the school (PILOT & District Wide). The PILOT amount isn't correct. Heather will contact the business manager at the school.
- Heather would like to shift money from the budget for the Summer Reading program to Preschool Storytime (since we are already over budget) and to Project Takeover (since we are getting close). We discussed Preschool Storytime - Mindy will do a program in June and July but not August. She might consider doing a weekend storytime in the winter but not in spring or summer. Also, Heather mentioned that she would like to do the Love of Reading program that Mindy did at the school, here at the library.

★ **Transaction List:** Decreases in endowment for March and April.

★ **Balance Sheet:** no discussion on this report

Director's Report:

- ★ Circulation is down from January but April is up from March and February. ILL is down a bit but ILL to other libraries is up. WiFi Sessions is down but Heather is thinking the number should be higher. She is going to contact FLLS to check on this. Library visits are still good. Internet Sessions are down but we still need to provide this service as it is part of our minimum standards for the library.
- ★ We received 69 new materials (7 from donations) for March and 71 new materials (8 from donations) for April.
- ★ Volunteers: our regular volunteers - T. Ripley, Z. Thornton and K. McUmbler were at the library. B. Cobb, C. Kluge and McGraw Staff & Students (6) were at the Rec working in the book room to prepare for the Book Sale.
- ★ Programs:
 - Adult - 7 programs in March and 7 in April. The programs were Bookclub (2), Knit & Crochet (9), Crafts & Creations (1) and Senior Social (2). We just finished out the grant for Senior Social so we won't have any more of these programs until a new Adult Coordinator is hired.
 - Teen/Tween - Project Takeover was held once in March and once in April. April was well attended.
 - Children's - Preschool Storytime was held once in March (19 attended) and once in April (18 attended)
 - Multigenerational - none
 - NonLibrary - Tutoring (8), Girl Scouts (1), Author Visit by Lisa Belknap, Friends (2).
- ★ Trainings & Meetings: Heather attended the Friends meeting, FLLS Directors' Meeting and the Friends Annual Meeting in April. Page, Linda, Colleen and Melanie attended the Friends Annual Meeting as well.

Unfinished Business:

- ★ Adult Program Coordinator: Heather had 2 responses but didn't think either would be right for the position. She only posted the job listing on the website and the Facebook page for the Library since we didn't have a local newspaper. Since the Cortland Standard is starting back up we can put a listing in the paper. Rosann offered to ask some retired teachers that she knows to see if anyone would be interested.

New Business:

- ★ Princh: Discussed a service called Princh. People that need something printed can send copies to this service and then can come to the library and print them out on our printer. We discussed whether it is financially feasible to spend the money for this service based on the amount of printing that is done at the library. Heather will let them know that we are interested but aren't going to go with it this year. We also discussed raising the price for printing copies from .15 to .25 for next year.
- ★ Tompkins Account Signers: Maryalice is still listed as a signer on our checking and savings accounts so we need to remove Maryalice Griffin and add Rosann Morey as a signer.
- ★ Book Sale:

- Saturday, June 7. Sale is from 8:00 - 2:00. Cleanup starts at 2:00.
 - Allie and Melanie can't work Saturday so will work Thursday from 3:00 - 6:00PM.
 - Heather has people set to work Friday.
 - Workers for Saturday:
 - Colleen - 8:00 - 11:00
 - Page - 8:30 - 11:00
 - Linda - 11:00 - 1:00
 - Rosann - 11:00 - cleanup. Rosann volunteered to bring lunch.
 - Heather and some volunteers have been organizing on Wednesdays this month from 10:00 - 12:00. This is the first year that Heather has done it this way. We discussed what we could do to show our appreciation to the volunteers.

Next meeting will be on July 21, 2025 at 5:30PM

Meeting adjourned at 6:34PM

Respectfully submitted by Melanie Field, secretary