

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 10/20/2025

In-Person Board Meeting: 5:30 p.m.

Roll Call

Present: Page Anderson, Rosann Morey, Allison Field, Colleen Rynders, Linda Riccardi, Melanie Field, Heather Cobb, Director.

Absent: n/a

Guest: n/a

Meeting started at 5:31PM

Building Walk:

Heather will send our wishlist of repairs/improvements to the village office:

- ❖ Front Door - door sticks, sill plate needs repair, needs a kick plate
- ❖ Will need a new furnace in the old part of the building, if possible AC would be nice when the furnace is replaced. Could do a construction grant through FLLS for this. The village would need to pay 50%.
- ❖ Should have automatic doors for the handicap access
- ❖ It would be nice to have lighting on the side of the library by the village green so it isn't as dark for the tree lighting and other outdoor activities.

Public Comments:

None

Guest Speaker:

None

Friends of the Lamont Memorial Free Library (FOLMFL):

- ❖ Fund Drive Letter - 97 letters were sent out. Received one back so far.
- ❖ Event Space & Pricing - they are looking to determine which spaces in the library should be offered and the pricing.
- ❖ Resignation - Cheryl Kenyon resigned from the Friends board.
- ❖ Next meeting - hasn't been decided yet, but possibly 11/18.

Approval of Meeting Minutes:

Rosann made the motion to approve the September 15, 2025 meeting minutes with the correction for the # of adult programs from 8 to 7. Seconded by Allison. Approved.

Financial Reports:

- ★ **Profit & Loss:** Heather received the check for the FLLS Family Literacy Mini Grant.
- ★ **Transaction List:** We had an increases for both August and September in our money market account.
- ★ **Balance Sheet:** no discussion on this report.
- ★ Motion made by Melanie, seconded by Colleen to approve the reports. Approved.

Director's Report:

- ★ Circulation is down a little. ILL is also down. ILL to Other Libraries is up slightly. Overdrive is down. WiFi is up. Library visits are down and Internet sessions remain steady.
- ★ New Materials: we only added 43 new materials (8 from donations) in September due to the bookseller (Baker & Taylor) being closed. Heather is switching over to Ingram & Amazon as suppliers. She is reviewing authors that she usually purchases.
- ★ Volunteers: T. Ripley (Shelving), Z. Thornton (odds & ends), B. Cobb & C. Cobb (book room movers)
- ★ Programs:
 - Adult: 7 programs in September (Bookclub - 1, Knit & Crochet - 5, Crafts 'n Creations - 1). Total attendance for the programs was 40.
 - Teen/Tween: 1 program (Project Takeover). 10 attended.
 - Children: 1 Preschool Storytime. 13 attended.
 - Multigenerational: none in September.
 - Non-library: (1) Tutoring - 3, Training space for NYS Office of People with Developmental Disabilities - 7, Girl Scouts - 13, (1) Summer Music Fest - 9, 9/11 Ceremony - 115, Friends Board Meeting - 7.
- ★ Training & Meetings: Heather attended the Friends Board Meeting held at the library.
- ★ Colleen made the motion to approve the Directors report. Seconded by Page. Approved.

Unfinished Business:

- ★ Wreath Making:
 - Saturday, November 22 at the McGraw Box Brewery.
 - 14 registered as of today. Rosann asked to add 5 more.
 - Heather said we have enough wreath forms and she will check the supplies she has for ribbons and decorations. Heather will purchase the rolls of plastic table covering and will bring tables.
 - Heather will check with Chris to see when she will be ready for us to pick up the pine to trim.
 - Setup starts at 1:30
 - Program is 2:00 - 4:00
- ★ Christmas Tree Lighting:
 - Saturday, December 13
 - Setup at 4:00
 - Program 4:30 - 6:00
 - Santa will arrive shortly after 5 and has been confirmed. Will arrive by fire truck again.
 - Chorus at 5:30 - Heather is waiting for response from Chorus & Band teachers
 - Tree Lighting will occur at 5:45
 - Heather is waiting for a response from the Mayor regarding being the emcee

- There are 3 coffee makers at the REC that we can use
- Allie contacted Cheryl regarding the REC doing some games. Cheryl will check with the REC committee on this
- The Friends group is thinking about what they are going to do for the event.

New Business:

- ★ 2026 Budget: Heather gave us the first draft of the 2026 budget.
 - At this point the income is considerably less than the expenses.
 - We could possibly get a grant for the Love of Books program that Heather included in the budget.
 - Also discussed whether we should ask for a 1% increase in the referendum. How much would 1% bring in?
 - Our accountant added \$200 for our quarterly filing fee and \$50 for W2 preparation and \$30 for every payroll (currently is \$25 for every payroll).
 - Heather also budgeted for 2 Preschool Storytimes per month instead of 1 which increases the program cost in the budget.
 - Heather budgeted for splitting Project Takeover (Tween/Teen) into 2 groups - a middle school group and an older group so this increase the program cost in the budget.

Next meeting will be on Monday, November 17 at 5:30.

Meeting adjourned at 6:45 p.m.

Respectfully submitted by Melanie Field, secretary