

LAMONT MEMORIAL FREE LIBRARY

MINUTES FOR 11/17/2025

In-Person Board Meeting: 5:30 p.m.

Roll Call

Present: Page Anderson, Allison Field, Linda Riccardi, Melanie Field, Heather Cobb, Director.

Absent: Rosann Morey, Colleen Rynders

Guest: none

Meeting started at 5:41PM

Public Comments:

None

Guest Speaker:

None

Friends of the Lamont Memorial Free Library (FOLMFL):

- ❖ Rosann will ask if they plan to help at the Wreath Making on Saturday.
- ❖ Linda has some fundraising ideas that Heather will pass on to the Friends: Candy wreath and/or Lottery ticket wreath for a raffle.
- ❖ Next meeting - Tuesday, November 18 at 6:30 p.m.

Approval of Meeting Minutes:

Allie made the motion to approve the October 20, 2025 meeting minutes. Seconded by Page. Approved.

Financial Reports:

- ★ **Profit & Loss:** Heather spoke with Joan regarding the Village of McGraw funding and the money will be released November 18th. We received \$4,000.00 for the purchase of the computer in the Children's room from the family of Ina Bean. We also had another donation in memory of Ina Bean and 2 donations for Judy Wade.
- ★ **Transaction List:** We had an increase of \$48.38 in our money market account for October. This occurred right before we transferred the money over to CD accounts.
- ★ **Balance Sheet:** no discussion on this report.
- ★ Motion made by Melanie, seconded by Linda to approve the financial reports. Approved.

Director's Report:

- ★ Numbers are holding steady. WiFi numbers are down. July had the highest number of visitors to the library.
- ★ New Materials: we added 97 new materials (25 from donations) in October.
- ★ Volunteers: In addition to our regular volunteers (T. Ripley, Z. Thornton, C. Cobb) we had 8 students from McGraw high school for the Day of Caring. They put together shelving in the closet, cleaned up the flower beds, weeded and washed the book drop box.
- ★ Programs:

- Adult: 5 programs in October (Bookclub - 1, Knit & Crochet - 4). Total attendance was 32.
- Teen/Tween: 1 program (Project Takeover) in October. Total attendance was 10.
- Children: 1 Preschool Storytime in October. Attendance was 25.
- Multigenerational: 1 program in October. (Guided Painting with Capnsans). Attendance was 7.
- Non-library: (2) Tutoring - 6, (2) NYS Office of People with Developmental Disabilities (meeting space) - 18, (2) Girl Scouts - 18, Friends Board Meeting - 6.
- ★ Training & Meetings: Heather attended the Friends Board Meeting; Heather held the first Library Staff Meeting - attended by Mazey, Rebecca and Mindy.
- ★ Allison made the motion to approve the Directors report. Seconded by Melanie. Approved.

Unfinished Business:

- ★ Wreath Making:
 - Saturday, November 22 at the McGraw Box Brewery.
 - Heather will bring our tables for the pine and the accessories. Chris borrowed a bow maker so people can make their own bows.
 - 45 registered as of 11-13-25.
 - Setup starts at 1:15
 - Program is 2:00 - 4:00
- ★ Storybook Christmas (formerly Christmas Tree Lighting)
 - The program needed to be revised since the high school chorus isn't able to perform. So, Heather and the staff discussed the event and decided to change it to being held inside. There will be face painting, stories, cookie decorating, crafts, games and Santa will be available for pictures by the Christmas tree in the front room. We need to bring cookies.
 - Saturday, December 13
 - Set-up at 4:00
 - Program is from 4:30 - 6:00.
 - Santa will arrive by firetruck around 5:00
 - Tree lighting will be at 5:45.

New Business:

- ★ Endowment: endowment account is now closed as of 11/10/25. Opened a 12 month CD (moar of the money) and a 9 month CD (\$14,000). Some funds with endowment that will cover any fees when everything is done, whatever is left will be transferred to savings.
- ★ 2026 Budget - Draft 2: Reviewed the revised draft. Some changes are still needed. Heather will work on the next draft.

Next meeting will be on Monday, December 15 at 5:30.

Meeting adjourned at 6:46 p.m.

Respectfully submitted by Melanie Field, secretary

