

Lamont Memorial Free Library

Board of Trustees Meeting Minutes

May 18, 2026 at 5:30 PM

Roll Call

- Present: Allison Field, Melanie Field, Linda Riccardi, Colleen Rynders, Page Anderson, Heather Cobb, director.
- Guest: Carissa Close

Meeting started at 5:48 pm

Public Comments

N/A

Guest Speaker

N/A

Friends of the Lamont Memorial Free Library (FOLMFL)

- Next Meeting: Tuesday May 26, 2026 at 6:00 pm

Approval of Meeting Minutes

Melanie made the motion to approve the March 20, 2026 and April 23, 2026 meeting minutes. Seconded by Colleen. Approved.

Financial Reports

- Profit & Loss
 - Town of Cortlandville was removed from the Income portion, after funding was cut.
 - Received FLLS Outreach Mini Grant from June 2026 to May 2027 for the Guided Painting program.
 - Received the Love Your Library Mini Grant - this will be used for Summer Reading Program/Performer.
- Transaction List
 - For both March & April 2026
- Balance Sheet
 - As of May 18, 2026
 - Statements from Tompkins Trust were included - showed the interest earned on our CDs. However, this number does not

match the number on the Balance Sheet - Heather will look into this.

- Colleen made the motion to approve the Financial Reports, seconded by Linda. Approved.

Director's Report

- Circulation, Interlibrary Loan, Interlibrary Loan to Other Libraries, and Overdrive continue to be below last year's numbers.
- WiFi and Internet sessions are increasing, as more teens are utilizing the library.
- Volunteers: C. Cobb, C. Kluge, T. Ripley, and B. Cobb have been helping in the book room to prepare for the book sale.
- Trainings & Meetings:
 - In March, Heather attended the FLLS Directors Meeting and the Friends Board Meeting.
 - In April, Heather attended the Annual Report Workshop, Summer Reading Meeting, and FLLS Cortland County Focus Group. Heather, Allie, Melanie, and Colleen all attended the Friends Annual Meeting.
- Non-Library Programs for March and April included a Friends Board Meeting, Volunteer Income Tax Assistance, Tutoring, Child Development Council Storytime, and Friends Annual Meeting.
- Melanie made the motion to accept the Director's report, seconded by Allie. Approved

Unfinished Business

- Book Sale:
 - Thursday June 4th 3:00 - 6:00 pm (Melanie & Allie will work)
 - Friday June 5th 3:00 - 6:00 pm (Friends group will work)
 - Saturday June 6th 8:00 - 2:00 pm (Colleen will work 8-10, Page will work 8-9:30/10, and Linday will work 10-12/1)
 - Sunday June 7th 12:00 - 2:00 pm (nonprofit) - local nonprofit groups will be invited to look through the books that are leftover and take whatever they would like, free of charge. Heather will contact Access To Independence, CAPCO, nursing homes, etc.
 - We are in need of tables - if you have any you may be willing to let the library use for the book sale, let Heather know.

- Heather is planning on talking with the high school about having students volunteer to help set up.

New Business

- Town of Cortlandville
 - In 2025, Cortlandville requested a contract - the library sent the contract, but never received anything back. After leaving a message for Greg Leach and emailing Amanda Rainbow, Heather was notified that when funding for recreation departments was cut, the library's funding was cut as well.
 - Cortlandville will add the Library to their budget talks for next year - this will begin in June/July. *Board of Trustees as well as the Friends Group should plan to attend this meeting.*
- Budget 2026 Revision
 - Reviewed changes that have been made, due to the cut in funding from the Town of Cortlandville.
 - Trustees should look into Employment Practices (Heather will send us information on what this specifically covers) to determine if it is something that is still needed.

Next Meeting: Monday July 20 at 5:30 pm

Meeting adjourned at 6:30 pm

Respectfully submitted by Allison Field, secretary